

## Automated Clearing House (ACH) Addendum

(To be used in conjunction with the Application for Merchant Card Processing if choosing to process credit card and ACH transactions)

This document is an Addendum ("Addendum") to the Application for Merchant Card Processing ("Application") and Merchant Card Processing Agreement, v7.1111 ("MPA") (the Application and the MPA are collectively referred to as the "Merchant Agreement"), by and between TransFirst, LLC and its affiliated entities ("Processor"), located at 12202 Airport Way, Suite 100, Broomfield, CO 80021 and the Merchant identified in the Business Information section herein. Processor may be contacted at (800) 654-9256. Merchant and Processor are hereinafter collectively referred to as the "Parties".

STW Short Name: <u>TF-PRIADVMS</u>		Assoc #: _____	
Sales Rep Name: _____		Sales Rep Code: _____ Branch #: (if applicable) _____	
<b>BUSINESS INFORMATION</b>			
Merchant DBA Name: (23 characters max)			
<b>PROCESSING INFORMATION</b>			
Have you ever accepted ACH payments before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what is the ACH processor's name?			
<b>Projected ACH Transaction Volume and Threshold Parameters:</b>		<b>Projected ACH Transaction Activity:</b>	
Maximum Single Transaction Amount	\$	Internet Initiated Entries (WEB)	% of total
Maximum Number Daily Transactions		Telephone Initiated Entries (TEL)	% of total
Maximum Monthly Transaction Amount	\$	Prearranged Payment & Deposit Entries (PPD)	% of total
Maximum Number Monthly Transactions		Corporate Credit or Debit Entries (CCD)	% of total
			<b>Must equal 100%</b>
Telephone (TEL) authorizations must be recorded. Prearranged Payment and Deposit Entries (PPD) requires a signed authorization form for Direct Deposits (ACH Debits).			

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained in this Addendum, the Parties agree and desire to amend the Merchant Agreement, pursuant to Section 10.1, to include the Merchant's election to process credit card and ACH transactions and to incorporate the information provided by the Merchant above. The Parties further agree as follows:

1. Capitalized Terms. Capitalized terms in this Addendum that are not defined herein shall have the same meaning given to them in the Merchant Agreement.
2. Authorization for Automatic Funds Transfer (ACH). TransFirst is authorized to initiate or transmit automatic debit and / or credit entries to the account identified in the Merchant Application for any and all services and fees contemplated under this Addendum and the Merchant Agreement. Said authority is granted to TransFirst, its affiliates and agents.
3. Acknowledgements by Merchant. Merchant acknowledges that it has received the ACH Terms and Conditions, V2.1111 and the MPA, located at <http://www.transfirst.com/documents.html> and acknowledges that it has read, reviewed, understood and accepts and agrees to be bound by both the ACH Terms and Conditions and terms and conditions of the MPA.
4. Merchant Agreement is in full force and effect. The Parties expressly acknowledge, accept and agree that except as otherwise amended pursuant to this Addendum, the Merchant Agreement remains in full force and effect in accordance with its terms.
5. Entire Agreement. In the event of a conflict between the terms and conditions of the Merchant Agreement and this Addendum, the terms and conditions of the Merchant Agreement shall govern. The Merchant Agreement, as amended by this Addendum, constitutes the complete and entire understanding of the parties with respect to the subject matter hereof.
6. Voluntary Agreement. The Parties have consulted with or had the opportunity to consult legal counsel concerning this Addendum, and have conducted such inquiry as they deem necessary and advisable prior entering into this Addendum.
7. Merchant Card Application and Signature(s). The Merchant accepts and agrees that the persons signing the Application have read and agree to be bound by the terms and conditions of the Merchant Agreement and this Addendum. Further, the Merchant agrees that by filling out and submitting this Addendum with its signed Application, the Merchant has elected to process credit card and ACH transactions and that the Merchant accepts and agrees to be bound by the terms of this Addendum, the Merchant Agreement, the ACH Terms and Conditions and any and all other rules and regulations governing the processing of credit card and ACH transactions.
8. Effective Date of the Merchant Agreement and this Addendum. The Parties agree that the effective date of the Merchant Agreement and this Addendum will be the date the Bank and Processor processes the first Transaction for merchant (including a test Transaction), with such processing signifying approval of the Merchant Agreement and Addendum and the Merchant's acceptance and agreement to be bound by the Merchant Agreement and ACH Terms and Conditions.

# FAX BACK TO 1-800-360-7951